



Heritage Kenora
~ Minutes ~

April 17, 2014 - 9:30 am
Lake of the Woods Museum

Present: Tim Davidson, Gloria Alcock, Jim Clarke, Rory McMillan, Barb Manson, Charlotte Caron, Tara Rickaby, Lori Nelson.

Regrets: Heather Gushulak, Jeff Port, David Nelson, Lisa Moncrief, Pam Bryson, John Nabb.

Guest: Nathan Findlay.

1 Call to Order

The meeting was called to order by Chair Tim Davidson at 9:35 a.m.

2 Declaration of Pecuniary Interest

None declared.

3 CIP Presentation by Nathan Findlay

Nathan provided further information to complement his CIP signage application for 224 Second Street South, indicating that the sign will be metal with a vinyl print over it.

There was further discussion about the size of the proposed sign not adhering to the sign by-law and the necessary steps that need to be taken to have his sign permit approved.

Nathan left the meeting at 9:50 a.m.

4 Approval of Minutes of the March 20, 2014 Meeting

Motion: Moved by Rory McMillan, seconded by Gloria Alcock to approve the minutes of the March 20, 2014 meeting as distributed. Carried.

5 Business Arising from the Minutes

Signage Discussion with BIZ

A sub-committee was formed at the March meeting to meet with representatives from Kenora BIZ to discuss the sign by-law, specifically with regards to signage in the Harbourtown area. Jeff Port, who was unable to attend this meeting, was tasked with setting up the meeting.

Tara Rickaby raised the issue of not being able to remove grandfathering from the Sign By-law. She will investigate the legality of this based on the Municipal Act.

6 CIP Applications

224 Second Street South - Yoga Island

Motion: Moved by Jim Clarke, seconded by Rory McMillan to approve CIP funding for signage for Yoga Island at 224 Main Street South up to a maximum of \$1050.90 for two signs based on a quote of \$2101.80, pending approval of the sign permit. Carried.

It was suggested that our CIP application form request that a copy of a completed and approved sign permit be attached to the application form.

7 Designations

Fragile Glass and Kenora Public Library

Jim Clarke reported that he has been in discussion with Kris Goold regarding the designation of Fragile Glass. He has provided Ms. Goold with information about designation and will follow up in the days ahead. He will now begin discussions with the Kenora Public Library. It was noted that because the Kenora Public Library is owned by the City, that, at some point, the City will also have to be involved in the discussion before a recommendation for designation is brought forward.

Mink Bay

Barb Manson provided two options for the designation of Mink Bay: The first is an individual designation which would require the five different properties at that site to be individually designated, each with its own by-law. Even if done this way, each property would be considered part of the one unit of Mink Bay.

The second option is a conservation heritage district designation. This is a more involved process. Barb will bring more information to the May meeting regarding process, pros/cons of each, to assist the committee with this decision. Barb has also indicated that if Heritage Kenora recommends a district designation she will require help with the work involved.

8 Other Business

Brochure

Barb presented the second draft of the brochure to be made available to those applying for a Building Permit. She asked people to review the brochure and come with comments and suggestions to the May meeting.

Charlotte Caron reiterated that the City is not responsible for ensuring that the owners of heritage buildings are informed of the processes they must adhere to. The Heritage Act states that the onus is solely on the owners. However, the brochures, once completed, will be available in Operations for building owners to pick up.

Charlotte and Tara will make arrangements to have a Heritage Kenora webpage created on the City's website and will provide the initial content including a list of the committee members, minutes/agendas of meetings, list of designated properties, Municipal Registry, CIP information and before/after photos. Content can be added in the future.

Tim Davidson and Barb Manson have committed to taking the before/after CIP photographs.

2014 Ontario Heritage Conference in Cornwall, May 23-25

Lori Nelson indicated that neither Lisa Moncrief nor herself are going to be able to attend the OHC Conference in May. If anyone else on the committee wishes to go, please inform chair Tim Davidson as soon as possible so that registration can be made.

9 Next Meeting

Thursday, May 15 at 9:30 a.m. at the Lake of the Woods Museum

10 Adjournment

Moved by Jim Clarke to adjourn the meeting at 10:35 a.m.